

**ERIE COUNTY WATER AUTHORITY
MEETING OF SEPTEMBER 20, 2018**

PRESENT:

CALL TO ORDER AT:

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, August 30, 2018.

and carried to read the Minutes of the

III. - APPROVAL OF MINUTES

Motion by _____ seconded by _____
Meeting held on Thursday, August 30, 2018.

and carried to approve the Minutes of the

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**
- I) ETHICS BOARD**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by _____ seconded by _____ and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by _____ seconded by _____ and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 3 – Letter from Edward Schneider III

ITEM 4 – Letter from Charles K. Sauberan

VI. - UNFINISHED BUSINESS

T-12 Termination of Professional Services Contract with Harter Secrest & Emery LLP
(Item No. 4 8/2/18)

VII. - NEW BUSINESS

ITEM 5 - Authorization to Enter into a Cooperative Agreement with the Town of Lancaster in connection with the Watermain Project on Pavement Road in the Town of Lancaster, New York, Project No. 201800043

ITEM 6 - Award of Contract to JCI Jones Chemicals, Inc. for the Furnishing and Delivering of Caustic Soda (50% Solution of Sodium Hydroxide) Membrane Grade to the Erie County Water Authority for Use in the Treatment of Water for Two Years from November 1, 2018 through October 31, 2020, Project No. 201800140 - \$975,000.00

**AGENDA
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New Business Continued

- ITEM 7** - Authorization to Advertise for Bids for the Furnishing and Delivering of Various Wood Products to the Erie County Water Authority for one Year from November 1, 2018 To October 31, 2019, Project No. 201800199
- ITEM 8** - Authorization to Advertise for Bids for the Furnishing and Delivering of Butterfly Valves, Flange Adapters, and Ductile Iron Pipe for Erie County Water Authority Broadway Pump Station, Project No. 201800182
- ITEM 9** - Approval of Change Order No. 4 of E&R General Construction, Inc. for Excavated Material Removal and Disposal, April 1, 2016 through March 31, 2018, Project No. 201600011, Contract No. 16-06-03 - \$98,729.82
- ITEM 10** - Approval of Change Order No. 9 of Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, Project No. 201500031, Contract No. 15-11-07 - \$28,889.03
- ITEM 11** - Approval of Change Order No. 3 of Amstar Of Western New York, Inc. for Contract No. W-23, Storage Tank Refurbishing, Project No. 201500177, Contract No. 16-19-08 - \$39,169.25
- ITEM 12** - Approval of Amendment No. 1 of Wm. Schutt & Associates Engineering & Land Surveying, P.C. to provide consulting engineering services for the Design and Construction of Water System Improvements in the Towns of Amherst and Cheektowaga, New York, identified as Contract No. WSA-012 (Contract B), Project No. 201700088 - \$80,300.00
- ITEM 13** - Approval of Amendment No. 5 of CHA Consulting, Inc. for consulting engineering services for the Design and Construction of Water System Improvements in the Towns of West Seneca, Cheektowaga and Hamburg, Village of Blasdell and City of Lackawanna, New York, identified as Contract No. CH-009 (Contract D), Project No. 201700091 - \$55,000.00
- ITEM 14** - Approval of Amendment No. 1 of Erdman Anthony & Associates, Inc. to provide consulting engineering services for the Design and Construction of Water System Improvements in the City of Tonawanda and Town of Amherst, New York, identified as Contract No. EA-011 (Contract A), Project No. 201700087 - \$62,500.00
- ITEM 15** - Refund for New Service Installations - \$21,801.37

New Business Continued

ITEM 16 - Authorization to Grant Leak Allowance Request - \$1,772.96

ITEM 17 - Timothy Elling – Leave of Absence

ITEM 18 - Lynn Kellner – Leave of Absence

ITEM 19 - Authorization to File a Standard Work Day and Reporting Resolution for Erie County Water Authority Commissioners Jerome D. Schad, Mark S. Carney, and other Erie County Water Authority Employees

ITEM 20 - Adoption of a New Freedom of Information Policy

ITEM 21 -Authorization to Appoint the Secretary of the Erie County Water Authority the Designee to File the Client Semi-Annual Report with the New York State Joint Commission on Public Ethics

ITEM 22 - Service Connection Work Order List

Motion by _____ seconded by _____ and carried to approve or ratify Service Connection Work Order Nos. 2018-031, 2018-032 and 2018-033, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

VIII. - ADJOURNMENT